



AICTE SPONSORED

One Week Short Term Training Programme

on

“Harmony in the Workplace: Effective Interpersonal & Communicational Skills”

23rd to 28th November 2020

**Time: 10:00 A.M–12:00 NOON & 2:00 P.M-4:00 P.M
(Through Online Mode)**

**Phase II – Complementary Correlativity @ Career Concerns
(Interpersonal Skills @ Workplace)**

Organized by

Department of Sciences & Humanities



S V ENGINEERING COLLEGE



**Opp: LIC Training Centre,
Karakambadi Road,
Tirupati-517507.**



www.svec.edu.in

ABOUT THE COLLEGE:

Sri Venkateswara Engineering College (SVEC) (formerly known as SVEW) is a part of the SV Colleges group established in the year 2009 with a vision to become a leader in providing quality educational services. College is affiliated to JNTUA & Approved by AICTE, Recognized under sections 2(f) & 12(B) of UGC act 1956, Accredited by NAAC. The College offers UG & PG Courses. The campus is equipped with state of art laboratories and center of excellence through advanced tools and technologies. The central library has a large collection of books, journals and online resources for the benefit of students and faculty.

ABOUT DEPARTMENT:

The Department has extensive expertise and highly experienced faculty with an aim of providing quality educational service. The Department has good infrastructural facilities and is equipped with full-fledged laboratories and audio-visual systems.

VISION OF THE DEPARTMENT:

To impart knowledge with global perspectives in pursuit of excellence in Basic Science like Physics and Chemistry and lay a solid foundation with course in Engineering Mathematics, Language & Communication Skills. To provide ample opportunities for the students to hone their social skills by involving them in various activities.

MISSION OF THE DEPARTMENT:

- To inculcate students leadership skills with high level of integrity & ethical values for team building and team work.
- To mould the young dynamic potential minds into full-fledged future professionals through effective teaching-learning techniques & industry institute collaboration.

ABOUT THE STTP:

Our Short Term Training Course (STTP) 'Harmony in the Workplace: Effective Interpersonal & Communication Skills' allows to build and refine skills in communication at workplace and helps to improve and perfect interpersonal skills. The course aims to bring together Seasoned experts from premier academic institutions which enhances Inter-personal & Communication Skills through expert talks and constructive feedback. It highly focuses on toning up Communication and Interpersonal Skills and be a successful communicator at workplace.

OBJECTIVES:

The objective of this STTP is to understand the significance of Effective Interpersonal Skills in Communication and how it can highly affect your relationships.

KEY FEATURES OF COURSE:

- ❑ Effective Communication Skills at Workplace.
- ❑ Stay flexible in the wake of change and work with different personalities & Communication Styles with ease.
- ❑ Roadblocks in Communication.
- ❑ Empathize and respect different cultures and overcome any communication barriers.
- ❑ Role of Time, Space & Ambience at Workplace for Harmonic Relations.
- ❑ Strategies of Professional Presentation.
- ❑ Non-Verbal Communication at Workplace.
- ❑ Decode body language cues and read between the lines.
- ❑ Workplace Perception – Conflict Issues

ELIGIBILITY:

- ❖ Faculty from Engineering Colleges/Universities are eligible.

RESOURCE PERSONS:

Resource Persons are from Renowned Institutions such as IIT's, Universities and host Institution.

IMPORTANT DATES :

Last Date of Registration : 21st November, 2020

REGISTRATION FEE :

No Registration Fee

REGISTRATION LINK:

<https://forms.gle/hHzTqQ85XAtDeAE88>



CERTIFICATION:

E - Certificates are provided to those participants who attend **all the sessions** of the program and also appear for the **online test** as per the norms of AICTE.

ORGANIZING COMMITTEE

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Sri. Prakash Ambavaram, Vice-Chairman

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Dr. N. Sudhakar Reddy, Principal, SVCE

Dr.P.V.N. Reddy, Principal, SVCK

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Professor & HOD S&H Department

Co-ordinator

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Professor, S&H Department

Organizing Secretary

Dr.M.Venkateswaran
Associate Professor, S&H Department

Co-coordinators

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Associate Professor, S&H Department

Mrs. B.Vani
Assistant Professor, S&H Department

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Mr. K.Siva Kumar, Assistant Professor, Dept. of S&H

Mr. B.Perumal, Assistant Professor, Dept. of S&H

Mrs. M.S.Ushakala, Assistant Professor, Dept. of S&H

ORGANIZING COMMITTEE:

All Faculty and Staff members of S&H Department.





*"Nine Tenths of Education
Is Encouragement"*



**SVEC SVCE
SVCK**



SRI VENKATESWARA ENGINEERING COLLEGE

Karakambadi Road, Tirupati – 517507, A.P

Accredited by NAAC, Approved by AICTE & Permanently Affiliated to JNTUA
Recognized under section 2(f) & 12(B) of UGC Act, 1956



Department of Science & Humanities

Cordially invites you for the Inaugural Function of
AICTE Sponsored One Week Short Term Training Programme on
Harmony in the Workplace: Effective Interpersonal & Communication Skills
Phase – II – Complementary Correlativity @ Career Concerns
(Interpersonal Skills @ Workplace)

23rd November, 2020 (Monday) @ 10:00 A.M (IST)

Prolocutor



Prof. K. Sai Chandu
President of IAAC Society
Andhra Pradesh

Key Note Speaker



Prof. Y.S. Sarada
Professor, Department of English
Sri Padmavathi Mahila University
Tirupati

Guest Speaker



Dr. Samuel Rukomia Kanguru
Research Analyst &
Motivational Speaker
Kenya

Addresser



Prof. Samuel Johnson
Professor
VIT, AP



Welcome Address

Dr. T. Kalpalatha Reddy
Principal
SVEC, Tirupati

Chief Patrons

Shri. A. Gangi Reddy, Chairman
Shri. Prakash Ambavaram, Vice-Chairman

Patrons

Dr T. Kalpalatha Reddy, Principal, SVEC
Dr N. Sudhakar Reddy, Principal, SVCE
Dr.P.V.N.Reddy, Principal, SVCK

Convener

Dr K.Suneetha Reddy
Professor & HOD
S&H Department

Co-Ordinator

Dr.M.Vanisree
Professor
S&H Department

Organizing Secretary

Dr.M.Venkateswaran
Associate Professor
S&H Depa

Co-ordinators: Mr.T.Yugandhar, Assoc. Professor, S&H Department & Mrs.B.Vani, Assistant Professor, S&H Department



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"Harmony in the Workplace: Effective Interpersonal & Communication Skills
Phase - II – Complementary Correlativity @ Career Concerns (Interpersonal Skills @ Workplace)
23 - 28 November 2020 @ 10:00 A.M - 12:00 NOON & 2:00 P.M – 4:00 P.M

Distinguished Speakers

23.11.2020 (INAUGURAL SESSION)



Prof. K. Sai Chandu
Author & Speaker
President of IAAC, A.P
Prolocutor



Prof. Y.S. Sharada
Department of English
Sri Padmavathi Mahila University, AP
Key Note Speaker



Dr. Samuel Rukomia Kanguru
Research Analyst
Kenya
Guest Speaker



Prof. Samuel Johnson
Professor
VIT, AP
Addresser



23.11.2020 (10:00 A.M – 12:00 NOON)
Dr. Samuel Rukomia Kanguru
Research Analyst & Motivational Speaker
Kenya
Augmenting Attitude
(Positive Attitude @ Workplace)



23.11.2020 (2:00 P.M – 4:00 P.M)
Dr. K. Suneetha Reddy
Professor & HOD
S&H Dept, SVEC, Tirupati
Accentuating Attentive Attributes
(Active Listening Skills @ Workplace)



24.11.2020 (10:00 A.M – 12:00 NOON)
Prof. Samuel Johnson
Professor, VIT, AP
Asst. Director – Academic Staff College
Superintendence of Specific Know-how
(Technology Management @ Workplace)



24.11.2020 (2:00 P.M – 4:00 P.M)
Prof. LEONILLO B. CAPULSO
CEO/President, Beyond Books Publication
Master Teacher, Dept. of Education
Pampanga, Philippines
Emergence of the Essential
(Balanced Decision Making @ Workplace)



25.11.2020 (10:00 A.M – 12:00 NOON)
Dr. G. Reddy Sekhar Reddy
Professor
Christ University, Bangalore
Forging Fraternity & Pooling Peers
(Team Building & Team Work @ Workplace)



25.11.2020 (2:00 P.M – 4:00 P.M)
Dr. P. Suresh
Associate Professor
Vels Institute of Science, Technology &
Advanced Studies (VISTAS), Chennai
Art of Articulation
(Speaking Skills for Workplace Success)



26.11.2020 (10:00 A.M – 12:00 NOON)
Prof. Samuel Johnson
Professor, VIT, AP
Asst. Director – Academic Staff College
Temporal Tranquillity
(Time Management)



26.11.2020 (2:00 P.M – 4:00 P.M)
Dr. D.R. Prathima Roy
Professor & Head of English Department
St. Joseph's UG & PG College for Women
Drafting Dexterity
(Power Effective Written Communication)



27.11.2020 (10:00 A.M – 12:00 NOON)
Prof. Devika Menezes Gill
Relationship Management Mentor, Trainer
United Kingdom
Affinity Administration
(Relationship Management)



27.11.2020 (2:00 P.M – 4:00 P.M)
Dr. U. Thanesh
Professor of English
Ramakrishna Mission Vivekananda College
Chennai
Suffusing Suzerainty (Leadership Skills)



28.11.2020 (10:00 A.M – 12:00 NOON)
Dr. A. Ganesan
Professor of English
Ramakrishna Mission Vivekananda College
Chennai
Trendy Triumph (Achievement Motivation)



28.11.2020 (2:00 P.M – 4:00 P.M)
Prof. T. Ravi Chandran
Professor, Department of H&SS
IIT Kanpur
Quipping Quips
(Humour in Workplace)

Registration link: <https://forms.gle/hHzTqQ85XAtDeAE88>

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